MINUTES
KENESAW BOARD OF TRUSTEES MEETING
December 11, 2018 at 7:30 P.M.

The Village of Kenesaw Board of Trustees held a regular board meeting on December 11, 2018 at 7:30 p.m. in the Community Room of the Kenesaw Village Office, as was advertised. Board Members present: Sarah Kroos, JR Pulver, Ronda Ehly, Teresa Uden and Rene Colon. Absent: None. Clerk: Cindy Kiefer. Utilities and Maintenance: Jeff Edmondson. Others Present: Lawney Knuth, Henry Wilson.

1. **Call to Order:** Chairman Kroos called the meeting to order at 7:45p.m.
2. **Location of the OMAL**: Chairman Kroos gave notice of the location of the Open Meetings Act Literature to be on the north wall of the room.
3. **Review/Approve Minutes of the Regular Meeting November 13, 2018:** Moved by Trustee Uden, second by Trustee Colon to approve the minutes of the November 13, 2018 meeting. Roll call: Trustee Pulver-yea, Trustee Ehly-absent, Trustee Kroos-yea, Trustee Uden and Trustee Colon-yea. No opposed. Motion carried.
4. **Review/Approve Expenditures of November 2018:** Moved by Trustee Uden, second by Trustee Colon to approve the November 2018 Expenditures as presented. Roll call: Trustee Pulver-yea, Trustee Ehly-absent, Trustee Kroos-yea, Uden-yea and Trustee Colon-yea. No opposed. Motion carried.
5. **Review/Approve Treasurer's Report for November 2018:** Moved by Trustee Pulver, second by Trustee Uden to approve the November 2018 Treasurer's Report as presented. Roll call: Trustee Pulver-yea, Trustee Ehly-absent, Trustee Kroos-yea, Trustee Uden, Trustee Colon-yea.
   No opposed. Motion carried.
6. **Adjourn Sine Die:** Chairman Kroos adjourned at 7:48
7. **Chairperson pro tempore** – Call meeting to order at 7:49
8. **Review:** Credentials of Newly elected officer – Lawney Knuth - Clerk Kiefer presented Trustee Elect Knuth's credentials and bonding information for the boards review. No notable information presented.
9. **Elected Officer Oath of Office:** Lawney Knuth to Oath of Office and was sworn in as elected Board of Trustee Member to replace JR Pulver.
10. **Board re-organization:** It was moved by Trustee Ehly, second by Trustee Uden to reappoint Trustee Sarah Kroos as the Chairman of the Board for Dec 2018- Dec 2019. Trustee Kroos accepted nomination. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-abstain, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried.
11. **Appointment of Vice-Chair:** Motion made by Trustee Kroos, and seconded by Trustee Uden to nominate Trustee Ehly as Vice-Chair. Trustee Ehly accepted nomination. Roll Call: Trustee Knuth-yea, Trustee Ehly -abstain, Trustee Kroos- yea, Trustee Uden- yea, Trustee Colon-yea. No opposed. Motion carried.
12. **Appointment for Safety Committee 2018-2019:** Motion by Trustee Ehly, second by Trustee Knuth to appoint Trustee Kroos, Trustee Colon, Jeff Edmondson and Cindy Kiefer to the Safety Committee for Dec 2018-Dec 2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee, Uden-yea. No opposed. Motion carried.

13. **Appointment for Standing Committees 2018-2019:** Motion by Trustee Ehly, second by Trustee Colon to appoint the board members for to standing committees for 2018-2019 as noted: (Streets/Drain ways-Trustee Knuth, Structures & Content/Fire Department-Trustee Colon, Water/Wastewater-Trustee Uden, Human Resources-Trustee Ehly) Roll call: Trustee -yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
14. **Appoint City Street Superintendent:** Motion by Trustee Colon, second by Trustee Uden to appoint Jeff Palik of Olsson & Associates as City Street Superintendent for 2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
15. **Appoint City Attorney:** Motion by Trustee Ehly, second by Trustee Knuth to appoint Shon Lieske as City Attorney for 2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried.
16. **Appoint Health & Sanitation Committee:** Motion by Trustee Ehly, second by Trustee Knuth to re-nominate for appointment Brett Ehly, and new appointment – JR Pulver, and Chairman Kroos to the Health and Sanitation Committee for 2018-2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried.
17. **Appoint Adams County Planning & Zoning Representative for Kenesaw:** Motion by Trustee Ehly, second by Trustee Uden to appoint Henry Wilson as Adams County Planning & Zoning Representative for 201. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried.
18. **Appoint Clerk/Treasurer:** Motion by Trustee Ehly, second by Trustee Uden to appoint Cindy Kiefer as Clerk/Treasurer for 2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried.
19. **Appoint Utility Superintendent:** Motion by Trustee Ehly, second by Trustee Uden to appoint Jeff Edmondson as Utility Superintendent for 2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried.
20. **Appoint Assistant Utility Superintendent:** Motion by Trustee Ehly, second by Trustee Uden to appoint Glen Kuehn as Assistant Utility Superintendent for 2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
21. **Appoint Pool Manager:** Motion made by Trustee Uden, second by Trustee Ehly to approve Christian Kroos as Pool Manager for 2019. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-abstain, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried
22. **Comments from Public on Agenda Item:** None
23. **Review: Position Bond Titles –** Clerk Kiefer presented to the board that as noted in the Position Bonds, the board has selected position bonding for the Clerk/Treasurer, Chairperson and Trustee. It was decided that more definition needs to be added to the title trustee. The board requested of Clerk Kiefer to relay to Krull Insurance, that they wish the wording "Vice-Chairperson" to replace the word "Trustee" on the position bond.
24. **Review:** Utility Payment Late Fee – Clerk Kiefer presented to the board that in the last two years the number of disconnection notices has more than double. She also presented information from other cities and villages with respect to their late payment policy and fee. Discussion was made regarding our current late fee and the possible need to increase the fee to denture so many shut off notices and encourage timely utility payments. Discussion **TABLE** at this time for further thought.

25. **Discuss/Approve:** HWY 6 Lights – Energy Use Payments – The board discussed the Energy Payment Agreement from 2007 as well as Resolution #80 with regard to the lights on HWY 6 at the Spur S-1A junction. The board requested the clerk to find out about the insurance overage on those poles, and to move forward with the agreement as is.
26. **Discuss:** Goodwill Truck Request - Goodwill is requesting to have a truck parked in Kenesaw January 17-24, 2019 as well as a week in May during Community Clean Up Days - The Board is ok to have truck parked near the memorial during each of those time frames. Goodwill is to contact Jeff for specific parking instructions at time of visit.
27. **Old Business:**
    a. *42nd Street Weight Restrictions – **Tabled** till Jeff gets more info*
28. **Adjourn Regular Board of Trustees meeting to Executive Session** – Employee/HR -at 8:34 pm.
29. **Adjourn Executive Session return to regular session**– *at 8:44 pm*
30. **Motions***:*
    a. ***Time off Requests*** *– None*
    b. ***Staff Year-End Bonus-*** *Motion made by Trustee Ehly and seconded by Trustee Knuth to issue staff bonus for 3 full-time positions – to Net $150 each*. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, and Trustee Uden-yea. No opposed. Motion carried.
31. **Adjournment:** Motion by Trustee Ehly, second by Trustee Knuth to adjourn at 8:47 p.m. No opposed. Motion carried. Next regular meeting is scheduled for January 8, 2019 at 7:30 p.m. at the Village of Kenesaw Community Room.

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Chairman

(SEAL)

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Clerk/Treasurer

I, Cindy Kiefer, Clerk for the Village of Kenesaw, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Kenesaw on December 11, 2018. These minutes were posted in three public locations in the Village of Kenesaw and the shortened version was published in the Hastings Tribune.

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Clerk/Treasurer