

MINUTES
KENESAW BOARD OF TRUSTEES MEETING
July 14, 2020 AT 7:30 P.M.

The Village of Kenesaw Board of Trustees held a regular board meeting on July 14, 2020 at 8:00 p.m. in the Community Room of the Kenesaw Village Office, as was advertised. Board Members present: Sarah Kroos, Ronda Ehly, Lawney Knuth, Teresa Uden, and Rene Colon. Members Absent: None Also, present: Neal Katzberg, John Ciemnoczowski, Neal Niedfeldt-SPPD, Brandon Bockstadter, Henry Wilson. Clerk: Cindy Kiefer. Maintenance: Jeff Edmondson

1. **Call to Order:** Chairman Kroos called the meeting to order at 8:02
2. **Location of the OMAL:** Chairman Kroos gave notice of the location of the Open Meetings Act Literature to be on the south wall of the meeting room.
3. **Review/Approve Minutes of the Regular Meeting June 9, 2020:** Moved by Trustee Ehly, second by Trustee Uden to approve the minutes of the June 9, 2020 as presented. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
4. **Review/Approve: June 22, 2020 Email DHM Phase 3 Email Vote Related to the Pool-** Moved by Trustee Ehly, second by Trustee Knuth to approve the Email vote of June 22, 2020 with regard to DHM Phase 3 as it applies to the Kenesaw pool. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
5. **Review/Action:** *Consideration of Ratification of all action taken by Board while conducting meeting via video/telephone conferencing: TABLED for resolution to be submitted at August 11, 2020 meeting.*
6. **Review/Approve Expenditures of June 2020:** Motion was made by Trustee Ehly, second by Trustee Knuth to approve the June 2020 Expenditures as presented. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
7. **Review/Approve Treasurer's Report for June 2020:** Moved by Trustee Uden, second by Trustee Colon to approve the June 2020 Treasurer's Report as presented. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
8. **Discuss: SPPD and Windmill Project Information:** Neal Niedfeldt SPPD – Neal provided information to the board regarding possible renewable energy projects that they are looking at for the future of SPPD in an effort to lower their carbon foot print. One such project would be a wind turbine project. One of the proposed sights is just outside of Kenesaw. Neal noted that the wind turbines themselves would not be installed by SPPD but by a Bluestem Energy Solutions. SPPD would merely be purchasing the energy that is created from the wind turbines. Neal noted that there was an application filed with the county, but that it has been pulled, as studies and such that needed to be completed prior to any application were still in the works. Neal noted that SPPD is looking at multiple sites for this possible project, but wanted to talk with the town board, giving opportunity for questions. The board asked many questions regarding safety, accountability, as well community or environmental concerns. All information provided by SPPD is available at the Village Clerks office for public review.

9. **Discuss/Review:** KCDC Addition – SPPD Street Lights - John C. of SPPD discussed the proposed street light fixtures for KCDC Addition, noting that the style proposed is different than what is in the rest of the town currently. There will be three street lights that will be on Esty street proper and then one light that is already on 42nd, will be moved to the north side of 42nd and Wayne. After much discussion about the type of light and lighting it will provided, John stated that SPPD will go ahead and get the pole on 42nd St. moved and will mount the new proposed light fixture to it, so the board members and residents could go take a look and see if they like the way that fixture lights the street. SPPD will change out the light to the current style at no additional charge, should the board decide to keep all the lights in the KCDC the same as the rest of the towns lights currently are. The board will review and let the Village Clerk know which light style they prefer, and she will notify John of their decision. The Village of Kenesaw will be responsible for utility service for all 3 lights on Esty Street after they have been installed at the request of KCDC.
10. **Discuss/Action:** DHM Phase 3 – Chairman Kroos noted the changes in the Phase 3 DHM from Adams County. It was noted that the town will abide by the current restrictions of the DHM, and will encourage all residents and business owners to do the same. After discussion it was decided that no further action regarding Phase 3 DHM was needed at this time other than the action that was taken on June 22, 2020 by email vote with regard to the capacity of the pool.
11. **Discuss/Action:** Wasenek Weekend – 2020 Tentative Schedule - Chairman Kroos opened the discussion noting that she had had multiple people talk with her about the weekend tentative schedule which was made by the Wasenek Weekend Committee. There was much discussion regarding how to try to accommodate the actives listed on the tentative schedule and still stay withing DHM Phase 3. There was much concern expressed over any food related activities as well as liability for any actives to take place on Village property both with insurance and COVID-19 Exposure. Discussion of request to use the full firehall exposed the real possibility of causing the Fire/EMT equipment to be exposed to COVID-19, and should this happen it could place our fire/EMT volunteers in risk. Based on this concern, the KVFD fire hall will remain UNOPEN to ANYONE NOT on an active fire call with the exception to allow the Back Pack Program to use the Kitchen portion **only** for cooking for their pancake feed at Wasenek (Restriction apply- See attached Wasenek restrictions). The other tentative items submitted by the Wasenek Committee to the board, were also reviewed and approved on the basis of restrictions, COI, COVID-19 Agreements, signage and mitigation plan if food related. The board asked Clerk Kiefer to review their recommendations with the Village attorney and to make any changes based on the attorney's recommendations.
12. **Discuss:** Fire/EMT Appreciation – Discussion to try to still have an appreciation dinner for the Fire/EMT volunteer's ONLY hopefully by the end of July.
13. **Review/Discuss:** 109 N Smith – Village Office Building - Discussion took place regarding the continued structural issues with this building. Superintendent Edmondson reported that he had contacted multiple companies, and has one already scheduled to come and give estimates on cost to repair issues reported in the 2019 structural study that was done by Olsson. He reported that he is hoping to have some reports back before the August 11th, 2020 regular board meeting for review at that time. It was again noted that the foundation, steel I beams and roof are of very large concern as noted in the structural report.

14. **Review/Approve:** Guardian Angels Life Services (GALS) Yearly Lease – Chairman Kroos presented to the board the current lease agreement. She also presented to them a letter of intent to vacate from GALS. It was noted that GALS is asking to move to a month to month agreement until September 30, 2020 as well as is requesting the option to purchase some of the office furniture belonging to the Village. After discussion a motion was made by Trustees Ehly and seconded by Trustee Knuth to approve an amendment to the current lease moving from a yearly lease to month to month through no longer than September 30, 2020, with all other portions of the original lease to remain in effect. After September 30, 2020, a new request will need to be presented to the board should additional time in the lease be needed. Roll call: Trustee Knuth-yea, Trustee Ehly-yes, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
15. **Review/Action:** Pole Flags Reimbursement – Clerk Kiefer presented the request for reimbursement for the pole flags that were purchased by Trustee Colon to be placed out at Memorial Day, in the amount of \$166.52. Motion was made by Trustee Ehly and seconded by Trustee Uden to approve reimbursement for cost of flags to Rene Colon in the amount of \$166.52. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-abstain, Trustee Uden-yea. No opposed. Motion carried.
16. **Review/Action:** Finigsmeier Youth Projects Fund yearly budget cap. – Clerk Kiefer noted that at the pre-budget work session it was discussed for the need to have some parameters around the spending of the Youth Projects Fund monies. Clerk Kiefer noted that the office staff had gone through and tried to find minutes' that would reflect a vote of this nature, and were unsuccessful. After discussion with regard to wanting to create some guidelines for the spending in this account and the uses of it, the board requested Clerk Kiefer to bring a resolution to the board at the August regular meeting to reflect the use of the project funds should be for Capital Outlay purchases; the value of the account may not reach below \$100,000.00; the goal is to use only the interest earned on the account toward youth projects in town. It was also discussed that the board would like Superintendent Edmondson to look into some sort of memorial plaque to be placed at the park in memory of the donation of funds for the playground equipment.
17. **Old Business:**
 - a. *Water Meter Original Install Price* - Clerk Kiefer presented to the board that from the research done, water meters were paid for by the Village only for current developed properties at the time of the original water meter installation. All newly developed properties would be required to pay for their own water meter and installation. A resolution will be brought to the August 11, 2020 meeting to this regard.
18. **Adjourn Regular Board of Trustee Meeting** - Motion Made at 10:42 pm by Trustee Ehly and seconded by Trustee Colon– Roll call: Trustee Knuth-yea, Trustee Ehly-yes, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
Next regular meeting scheduled for August 11, 2020 at 8:00 pm.

Chairman

(SEAL)

Clerk/Treasurer

I, Cindy Kiefer, Clerk for the Village of Kenesaw, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Kenesaw on July 14, 2020. These minutes were posted in three public locations in the Village of Kenesaw and the shortened version was published in the Hastings Tribune.

Clerk/Treasurer