

**MINUTES**  
**KENESAW BOARD OF TRUSTEES MEETING**  
**March 12, 2019 AT 7:30 P.M.**

The Village of Kenesaw Board of Trustees held a regular board meeting on March 12, 2019 at 7:30 p.m. in the Community Room of the Kenesaw Village Office, as was advertised. Board Members present: Ronda Ehly, Sarah Kroos, Lawney Knuth, and Rene Colon. Members Yea: Trustee Teresa Uden. Also present: Henry Wilson, Christian Kroos. Clerk: Cindy Kiefer. Maintenance: Jeff Edmondson.

1. **Call to Order:** Chairman Kroos called the meeting to order at 7:33p.m.
2. **Location of the OMAL:** Chairman Kroos gave notice of the location of the Open Meetings Act Literature to be on the south wall of the meeting room.
3. **Review/Approve Minutes of the Regular Meeting February 12, 2019:** Moved by Trustee Colon, second by Trustee Ehly to approve the minutes of the February 12, 2019 meeting. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
4. **Review/Approve Expenditures of February 2019:** Motion was made by Trustee Ehly, second by Trustee Knuth to approve the February 2019 Expenditures as presented. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
5. **Review/Approve Treasurer's Report for February 2019:** Moved by Trustee Ehly, second by Trustee Knuth to approve the February 2019 Treasurer's Report as presented. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
6. **Discuss/Approve: Pool Cleaning Machine - Christian Kroos** - Pool Manager Kroos presented to the board new estimates for a pool cleaner. Kroos stated that the estimates that were used when budgeting last fall ended up being for residential pools and not commercial, and therefore the corrected estimates are higher than budgeted and approved last fall. Kroos stated that they would most likely hold off on other projects that were budgeted from the Capital Outlay fund to make sure they have enough for pool cleaner. After review of the new estimates and discussion a motion was made by Trustee Ehly and seconded by Trustee Knuth to approve the purchase of the Wave 100 Commercial Pool Cleaner with the 3yr warranty from Alan Witte Sales & Service, in the amount of \$4,200.00. Funds will be expensed from Pool-capital outlay \$3,200.00, and \$1,000.00 from Youth Projects fund. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
7. **Review/Discuss: Pool Employee Wage Rate** – Pool Manager Kroos presented to the board the request to review the pool employee wages. He stated that he presented research from other Nebraska towns with pools on the average employee wages and benefits. It was noted that many other towns have a hire wage rate as well as help pay for things like required classes and clothing required for the job. Kroos presented that he has not had a good turnout of interested applicants for this coming pool season for life guards, and have been told by some, that it is because our wages are lower than the surrounding areas. He also noted that he does have some 15-year-old students who are interested but the Village employee hand book reads that you must be 16 years of age. Kroos requested the board to review this rule for possible change. Clerk Kiefer provided information to the board with respect to the minor labor laws when hiring a life guard at the age of 15 and it was noted that there would not be any violations with state laws to

hire at that age for the duties needed to be performed by a life guard. Kroos also presented two applications for Assistant Pool Manager, with the recommendation for hiring.

8. **Review/Discuss: Nebraska Generator Service Quote** – Superintendent Edmondson provided information with regard to a quote in the amount of \$1578.97 from Nebraska Generator for the service of both the Well and Lift Station generator maintenance. After discussion it was decided that this fell under normal yearly maintenance and does not require an extra vote for approval.
9. **Update:** Kenesaw Community Development Corp – Town Development Planning - No one from the KCDC was represented at the meeting to discuss. Clerk Kiefer provided to the board the information from the city attorney with regard to the process of annexation. Clerk Kiefer let the board know that she had spoke by phone to Mike Engelhardt that same afternoon and provided him the same information. At this point, there is nothing for the board to do until KCDC has a plat map drawn up, overseen by the city engineer, at the cost of KCDC, and provided to the board with a written request for annexation. The board would like to know what the impact will be on both the Kenesaw School and the Rural Fire department if the town is blighted, and TIF Funds are used for the proposed development as well as an overall cost analysis on the project. The board also discussed the need to look into setting up a Community Redevelopment Association if moving forward with any thoughts on blight studies for the town.
10. **Comments from the Public:** *NONE*
11. **Review/Approve: Mowing Charges** - Clerk Kiefer presented that the mowing charge for nuisance property needed to be review and voted for a resolution to be made. After discussion with Superintendent Edmondson, a Motion was made by Trustee Ehly and seconded by Trustee Colon to set the Mowing charge for nuisance property at \$125.00 per hour to be billed to the current resident or land owner. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
12. **Approve: Resolution 152-2019 – Tobacco License Fee** – Motion made by Trustee Ehly and seconded by Trustee Knuth to Approve Resolution 152-2019 a Resolution to set the Retail Tobacco License Fee with in the Village of Kenesaw, NE City Limits according to Neb. Rev. Stat. 28-1422, 28-1423 at \$10.00 per year. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
13. **Discuss/Approve: Dog License Fee** – Clerk Kiefer provided to the board information from other like villages/cities with regard to dog license fees, and late penalties. After Discussion a motion was made by Trustee Ehly and seconded by Trustee Colon to set the yearly dog license fee at \$5 per year. Dog licenses are valid from February 1<sup>st</sup> of each year through January 31<sup>st</sup> of the following year. As per Kenesaw Municipal Code ss6-101, failure to renew your dog license by April first will constitute a late payment tax of \$10. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
14. **Approve: Resolution 153-2019 – 42<sup>nd</sup> Street Weight Restrictions** – Motion was made by Trustee Ehly and Seconded by Trustee Knuth to approve Resolution 153-2019 a resolution to set roadway load restrictions on 42<sup>nd</sup> Ave, in Kenesaw, Nebraska between Smith Ave. and Holstein Ave. as defined therein. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
15. **Approve: Resolution 150-2019 – Building/Zoning permit Fee** – Motion made by Trustee Ehly and seconded by Trustee Colon to Approve Resolution 150-2019, a

resolution to set the building/zoning permit fee charge for residential and commercial properties. Fee is to be set at \$10.00 for the first \$10,000.00 of estimated project cost, and \$1.00 for every \$1,000.00 of estimated project of cost thereafter. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.

16. **Review/Approve: Building Permit Application Fee --- TABLED for further information.**
17. **Review/Approve: Occupation Tax – Class C Liquor License** – Reviewed Occupation Tax for Class C Liquor License. Motion Made by Trustee Ehly and seconded by Trustee Knuth to set the Occupation tax for Class C Liquor License at \$100.00. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
18. **Review/Approve: Resolution 151-2019 - Peddler/Hawkers Permit Fee** -- Motion made by Trustee Ehly and seconded by Trustee Knuth to approve Resolution 151-2019, a resolution to set the peddler/hawkers permit fee for solicitors, salesman, or peddlers with in the Village of Kenesaw, Nebraska city limits at \$100.00 per year per person, or \$25.00 per day per person. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
19. **Discuss Old office file cabinets** – Clerk Kiefer requested the approval of the board to get rid of old file cabinets that are no longer useable for the office. Board members agreed to have clerk Kiefer discard of the old file unused file cabinets.
20. **Review/Discuss: Flood Levee Review** – Clerk Kiefer presented to the board that she was approached by Tony Krause of US Army Corp of Engineers regarding having our current levee inspected with no financial or physical obligation. After discussion, the board requested Clerk Kiefer to fill out the application for request of inspection.
21. **Adjourn Regular Session** to Executive Session at 9:02 pm for review of employee wages and benefits.
22. **Adjourn Executive Session** at 9:21 pm
23. **Motion** made by Trustee Ehly and seconded by Trustee Colon to set the Lifeguard beginning base wage at \$8.50 per hour. And to increase each currently returning lifeguard an additional \$.25 per hour for each returning year. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
24. **Motion:** Made by Trustee Ehly and seconded by Trustee Colon to set the Pool Assistant Manager beginning base wage rate at \$9.75 per hour; and to increase currently returning Assistant manager wage by \$ .25 per hour for each returning year. Roll call: Trustee Knuth-abstain, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
25. **Motion:** Made by Trustee Ehly and seconded by Trustee Colon to set the Pool Manager beginning base wage rate at \$12.50 per hour; and to increase currently returning pool manager wage by \$ .25 per hour for each returning year. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-abstain, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
26. **Motion:** Made by Trustee Ehly seconded by Trustee Colon to provide a set \$ .25 (Twenty-five cent), yearly wage increase for each returning pool employee. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
27. **Motion:** Made by Trustee Ehly, seconded by Trustee Knuth to maintain the current \$250.00 summer employee bonus based on it current criteria. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.

28. **Motion:** Made by Trustee Ehly, seconded by Trustee Knuth to provide reimbursement with receipt for pool employees of one of the following: a) a maximum of \$100.00 toward Red cross Life Guard Training class/pool operators, not to exceed the cost of the class; or b) up to \$100 toward swim suit attire ordered by the pool manager. Roll call: Trustee Knuth-yea, Trustee Ehly-yea, Trustee Kroos-yea, Trustee Colon-yea, Trustee Uden-yea. No opposed. Motion carried.
29. **Adjourn** Regular Board of Trustee Meeting – 9:32 pm - Next meeting scheduled for April 9, 2019 at 7:30 pm

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Chairman

(SEAL)

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Clerk/Treasurer

*I, Cindy Kiefer, Clerk for the Village of Kenesaw, hereby certify that the preceding minutes are a true and correct copy of the proceedings had and done by the Chairman and the Board of Trustees of the Village of Kenesaw on April 9, 2019. These minutes were posted in three public locations in the Village of Kenesaw and the shortened version was published in the Hastings Tribune.*

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Clerk/Treasurer